

BID OPENING: DECEMBER 10, 2008.

BIDS SHALL BE PUBLICLY OPENED AT 11:00 A.M., PREVAILING WASHINGTON, D.C. TIME.

ANY QUESTIONS BEFORE AWARD CONCERNING THESE SPECIFICATIONS CALL TONY HOOKS (202) 512-0303. AFTER AWARD, REFER ALL QUESTIONS TO YOUR CONTRACT ADMINISTRATOR WHOSE NAME APPEARS IN THE UPPER PORTION OF THE PURCHASE ORDER. (202) 512 - 0303. NO COLLECT CALLS.

FACSIMILE BID SPECIFICATIONS

U.S. Government Printing Office (GPO)
Washington, D.C.

GPO CONTRACT TERMS: Any contract which results from this Invitation for Bid will be subject to GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)) and Quality Assurance Through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. 8-02)).

DISPUTES: "GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes is hereby replaced with the June 2008 clause found at www.gpo.gov/printforms/pdf/contractdisputes.pdf. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions."

RESTRICTION ON LOCATION OF PRODUCTION FACILITIES: All production facilities used in the manufacture of the product(s) ordered under this contract must be located within a (175-mile) radius of zero milestone, Washington, D.C.

SECURITY/WARNING: The contractor shall take all necessary precautions to insure against loss of information at any time prior to delivery to destination. Proper control and handling must be maintained at all times to prevent any information or materials required to produce the product ordered under these specifications from falling into unauthorized hands. Unless otherwise indicated herein, all extra copies, materials, waste, etc., must be destroyed.

SPECIFICATIONS APPLY EQUALLY TO ALL ITEMS UNLESS OTHERWISE INDICATED.

PRODUCT: Kit consists of Item 1 Invitation Form, Item 2 – Halftone Insert Forms A&B with Translucent slip sheets, Item 3 – Program, Item 4 Envelope.

Predominant Production Function: Presswork or engraving.

TITLE: 2009 Inaugural Ceremonies Invitation and Program Kits.

QUANTITY: 110,100 Kits (Each Kit consists of Items 1 thru 3 Inserted into Item 4 Envelope) (No Shortages) Plus 50 QARC'S Kits.

TRIM SIZE: Item 1- Invitation Form: Flat- 13 x 10" Folds to 6-1/2 x 10"

Item 2- Halftone Insert Forms A & B w.tissues: 6-1/2 x 10" (each of two forms & two translucent slip sheets)

Item 3- Program - Pamphlet (w. tassel): Cover: 6 x 8-1/2" Text: 5-3/4 x 8-1/4"

Item 4- Envelope: 7-1/8 x 10-1/2"

GOVERNMENT TO FURNISH: One combination steel engraving/embossing die and counter. One sample die-strike for contractor to use as the quality standard for engraving/embossing gold seal.

A sufficient quantity of Antique Gold Tassels (min. 110,100).

113,000 Item 4 Blank Envelopes. Envelopes are 7-1/8 x 10-1/2, side seams, with square-cut gummed flap, on 70 lb. text stock, and packed in cartons in units of 500, 226 cartons, on four skids (three skids @ 73 cartons and one skid @ 7 cartons.).

Electronic Media Information:

Platform: Macintosh

Furnished Media: One CD-R Disc

Software Programs: InDesign CS3, Illustrator CS3 and Photoshop CS3

Font Information: All printer and screen fonts are furnished.

Visual Information: A complete set of laser visuals for use as a general guide; plus a sample similar Kit from the 2005 printing (note that tissue sheets are now to be cream translucent slip sheets).

Additional Information: NOTE- File with new updated Text for Pamphlet Page 3 will be furnished within 8 days after award. Contractor to create suitable engraving dies as necessary for Item 1 and Item 2 Cover.

Note: Prior to image processing, the contractor is responsible for performing a basic check (preflight) of the furnished publishing files to assure accurate output of the required reproduction image. Any errors, media damage or data corruption that might interfere with proper file imaging must be reported to the contract administrator in sufficient time to comply with the shipping schedule. In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency, and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

One reproduction proof, Form 905 with labeling and marking specifications.

Identification markings such as register marks, ring folios, rubber stamped jacket numbers, commercial identification marks of any kind, etc., except GPO imprint, form number, and revision date, carried on copy or film, must not print on finished product.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "Government to Furnish," necessary to produce the product(s) in accordance with these specifications.

PROOFS: None required.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 11" dated February 1999.

Item 1- Invitation Form: Neenah's Natural White Classic Linen Cover, Basis Size 20 x 26", Basis Wt. 80

Item 2- Insert Forms A & B: Neenah's Natural White Classic Linen Cover, Basis Size 20 x 26", Basis Wt. 80.

Slip Sheets: Gilbert's Gilclear Cream Translucent Paper, Basis Size 17 x 22", Basis Wt. 17

Item 3- Program - Pamphlet (w. tassel):

Cover: Neenah's Natural White Classic Linen Cover, Basis Size 20 x 26", Basis Wt. 80

Text: Neenah's Natural White Classic Linen Text, Basis Size 25 x 38", Basis Wt. 80

Item 4- Envelope: (Furnished) - Neenah's Natural White Classic Linen, Basis Size 25 x 38", Basis Wt. 70

PRINTING: PRINTING/EMBOSSING/ENGRAVING/BURNISHING:

Item 1- Invitation Form: Four panel folded form to be engraved, on title panel only, with black type matter (image approx. 4-5/8 x 5-7/8") and have a 1-7/8 diameter fine detail "Great Seal" Engraved and Embossed (and burnished) at top center in a match of Cronite Ultra Gold, available Through Cronite Co., 120 E. Halsey Road, Parsippany, NJ 07054

Phone: 1-973-887-7900

Item 2- Halftone Insert Forms A & B: Forms A and B print face only in Black ink - each with one halftone and signature (Form A President and Form B Vice President). Each Form to have a blank cream translucent slip sheet over face.

Item 3- Program - Pamphlet (w. tassel): Note that Cover is oversized. Cover 1 to be engraved with Black type matter (image approx. 4-1/4 x 2-7/8") and have a 1-7/8 diameter fine detail "Great Seal" (same Seal as Invitation) Engraved and Embossed (and burnished) at top center in a match of Cronite Ultra Gold. Covers 2 thru 4 are blank. Text ring folios 1 thru 8 with no blank pages and prints Black with type/line matter plus five halftone illustrations. Each Pamphlet to have a Gold Tassel (furnished) that wraps around Cover/Text centerfold at bind edge with slip-knotted tassel at bottom (see sample).

Item 4- Envelope: Furnished Envelopes are to be printed by contractor in Black ink consisting of one typeline on front of body at upper left (return address area) plus three typelines on outside of flap (head to flap score).

PRESS SHEET INSPECTION: Final makeready press sheets will be inspected and approved at the contractor's plant for the purpose of establishing specified standards for use during the actual press run. Upon approval of the sheets, contractor is charged with maintaining those standards throughout the press run (within QATAP tolerances when applicable) and with discarding all makeready sheets that preceded approval. See GPO Publication 315.3 (Guidelines for Contractors Holding Press Sheet Inspections) issued September 1991. Note: A press sheet inspection is for the purpose of setting specific standards that are to be maintained throughout the entire run. It does not constitute a prior approval of the entire run.

MARGINS: Follow files/visuals, adequate margins.

BINDING:

Item 1- Invitation Form: Score and fold to 6-1/2 x 10" with title panel out.

Item 2- Halftone Insert Forms A & B: Each trims four sides (plus translucent slip sheets)

Item 3- Program - Pamphlet (w. tassel): Cover and Text to each trim three sides separately. Saddle wire stitch Cover/Text in two places on left with 8-1/4" dimension of Text centered in 8-1/2" dimension of oversized Cover. Each Pamphlet to have a Gold Tassel (furnished) that wraps around Cover/Text centerfold at bind edge with slip-knotted tassel at bottom (see sample).

Item 4- Envelope: Furnished

PACKING: GATHERING/PACKING: Gather into individual Kits consisting of (top to bottom, face up) one each of the following: Invitation, halftone insert A of President with cream translucent slip-sheet on top, halftone insert B of Vice President with cream translucent slip-sheet on top and Pamphlet. Insert these three Items into a furnished Item 4 Envelope, with the right edge of the documents adjacent to the flap, to create complete Kit. Fold flap down, **DO NOT SEAL**.

13,500 Kits to be shrink wrapped in units of 25 pack in shipping containers.

96,600 Kits to be shrink wrapped in units of 50 pack in shipping containers.

LABELING AND MARKING (package and/or container label): Reproduce shipping container label from furnished repro, fill in appropriate blanks and attach to shipping containers.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

(a) Printing Attributes -- Level II.

(b) Finishing Attributes -- Level II.

Inspection Levels (from ANSI/ASQC Z1.4):

(a) Non-destructive Tests -- General Inspection Level I.

(b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	O.K. Press Sheets
P-8. Halftone Match (Single and Double Impression)	O.K. Press Sheets

P-9. Solid and Screen Tint Color Match

O.K. Press Sheets

Special Instructions: In the event that inspection of press sheets is waived by the Government, the following listed alternate standards (in order of precedence) shall become the Specified Standards:

P-7. Camera copy, electronic media.

P-8. Camera copy.

P-9. Pantone Matching System color.

QUALITY ASSURANCE RANDOM COPIES: The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. Business Reply Mail labels will be furnished for mailing the quality assurance random copies. The copies are to be mailed at the same time as the first scheduled shipment. A U.S. Postal Service approved Certificate of Mailing, identified by Jacket and Purchase Order numbers, must be furnished with billing as evidence of mailing.

DISTRIBUTION: Ship f.o.b. destination.

Pack 100,000 kits as indicated below and deliver at destination to: U.S. Government Printing Office, 44 H Street, NW, Washington, DC 20402, Attn: Lyle Green, by JANUARY 6, 2009, before 2:30 p.m. EST.

Shrink-film wrap 13,500 kits of 25 kits per wrap (540 wraps), pack in cartons, identify as "Congress – 25s", and label M/F: Congressional, Lyle Green, 202-512-0224, Room C-730.

Shrink-film wrap 61,750 kits in units of 50 kits per wrap (1,235 wraps), pack in cartons, identify as "Congress – 50s", and label M/F: Congressional Lyle Green, 202-512-0224, Room C-730.

Shrink-film wrap 8,200 kits in units of 50 wrap kits per wrap (164 wraps), pack in cartons, identify as "PIC -50s", and label M/F: Congressional, Lyle Green, 202-512-0224, Room C-730.

Shrink-film wrap 16,550 kits in units of 50 kits per wrap (331 wraps), pack in cartons, identify as "Misc-50s", and label M/F: Congressional, Lyle Green, 202-512-0224. Room C-730.

Pack 10,100 kits as indicated below and deliver at destination to: U.S. Government Printing Office, 44 H Street, NW Washington, DC, 20402, Attn: Lyle Green, 202-512-0224, by JANUARY 8, 2009, before 2:30 p.m. EST.

Shrink-film wrap 5,000 kits in units of 50 kits per wraps (100 wraps), pack in cartons, identify as "Misc-50s", and label M/F: Congressional, Lyle Green, 202-512-0224, Room C-730.

Shrink-film wrap 5,100 kits in units of 50 kits per wrap (102 wraps), pack in cartons, identify as "Hold -50s", and label M/F: Congressional, Lyle Green, 202-512-0224, Room C-730.

Ship all government furnished material, overs, and dies/ plates and engraving dies/plates created by contractor to U.S. Government Printing Office, 44 H Street NW, Washington, D.C. 20402 Attn: Congressional – Lyle Green 202-512-0224 Room C-730

All expenses incidental to returning materials, submitting proofs, and furnishing sample copies must be borne by the contractor.

SCHEDULE: Furnished material will be available for pick up at the U.S. Government Printing Office, 27 G St., NW, Washington, D.C. 20401, on December 11, 2008.

Furnished envelopes will be made available for pickup at the U.S Government Printing Office Warehouse, 1st & G Street, NE, Washington, DC 20401. Attn: Mr. Wayne Henderson (202) 512-0808 or Mr. Daryl Tyler (202) 512-2038..

Furnished tassels will be made available for pick-up at the U.S. Government Printing Office, 44 H Street, NW, Washington, DC 20402. Attn: Paul Kirby, 202-512-0969 or Tyrone Bacon.

103,000 furnished envelopes and 100,000 furnished tassels will be available on December 11, 2008.

10,000 furnished envelopes and 10,000 furnished tassels will be available on December 18, 2008.

The contractor must notify the GPO of the date and time the press sheet inspection can be performed. In order for proper arrangements to be made, notification must be given at least 2 workday(s) prior to the inspection. Notify the U.S. Government Printing Office, Contract Management Division, Quality Assurance Section (PPSQ), Washington, DC 20401, or telephone area code (202) 512-1162. Telephone calls will only be accepted between the hours of 8:00 am and 2:00 pm, prevailing eastern time. Note: See contract clauses, paragraph 14(e)(1), Inspections and Tests of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 6-01)). When supplies are not ready at the time specified by the contractor for inspection, the Contracting Officer may charge to the contractor the additional cost of the inspection.

Deliver 100,000 Kits to arrive at destinations on or before January 6, 2009 before 2:30 p.m.

Deliver 10,100 kits to arrive at destinations on or before January 8, 2009 before 2:30 p.m.

Unscheduled material such as shipping documents, receipts or instructions, delivery lists, labels, etc., will be furnished with the order or shortly thereafter. In the event such information is not received in due time, the contractor will not be relieved of any responsibility in meeting the shipping schedule because of failure to request such information.

Toll Free WATS lines to the GPO are available to successful bidders to report information regarding compliance with schedule requirements under "SCHEDULE". The toll free number is 1-800-424-9470 or 9471 and for calls originating in the Washington, D.C. area, (202) 512-0516 or 0517. Personnel answering these calls will be unable to respond to questions of a technical nature. These calls cannot be transferred to other telephones in GPO.

OFFERS: Offers must include the cost of all materials and operations for the total quantity ordered in accordance with these specifications. In addition, a price must be submitted for each additional 1,000 copies for Kits. The price for additional quantities must be based on a continuing run, exclusive of all basic or preliminary charges and will not be a factor for determination of award.

SUBMIT BIDS TO: U.S. Government Printing Office, Bid Section (PPSB), 36 H Street NW, Room C-161, Washington, D.C. 20401 **FACSIMILE BIDS are permitted. Submit TWO copies of each facsimile bid to FAX No. 202-512-1782, one bid per facsimile.** Refer to Solicitation Provisions in GPO Contract Terms (GPO Publication 310.2), Page 1, Paragraph 6.